

Tell Your MSU Story

Audio and Video Recording Log

1. Name and address of interviewer

Name of Interviewer _____
Address _____
City _____ State _____ Zip _____
Telephone (____) _____ E-mail _____

2. Name and birth date of Student or Alumnus being interviewed (Should match biographical data form and interview label)

Name _____ Birth Date _____
Month/day/year

3. Recording Format (Please check)

Video Type: VHS Digital Other _____

Audio Type: Cassette Microcassette CD Reel Digital

If audio, is cassette/reel recorded on both sides? Yes No

4. Date of Recording _____

5. Location of Recording _____

6. Please summarize the topics discussed in the interview in their order of appearance on the recording.

Meter Reading
or Minute Mark

Topics presented in order of discussion on recording

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

(Continue on back or on additional sheets as needed.)