March 24, 2009

Dear Participant,

Thank you for volunteering to participate in the Tell Your MSU Story Project being conducted at Minnesota State University, Mankato.

Daardi Sizemore, C.A. is conducting this project in order to document student life at Minnesota State University, Mankato through a series of oral history interviews.

As part of the Project we will ask you to fill out a biographical profile and respond to a series of questions about you life experiences. The interviews will be no more than 90 minutes in length. An optional component of the project is to donate photographs and/or memorabilia from your time at MSU. We will also ask to take your photograph after the interview. (This too is optional.)

During the interview, you may be asked to reflect on potentially emotional times. This reflection may be detrimental to you. In and effort to alleviate this potential risk, you may choose not to answer difficult questions and may ask to stop the interview at any time. The potential benefits to participating in this project include: documenting your time at Minnesota State University, Mankato and recording your memories for future generations.

Upon completion of the project, the oral histories will be transcribed and deposited, along with the biographical information and any supplemental information in the University Archives at MSU. Unless noted on the “Oral History Release Form,” all materials from the Project will be made available for researchers on an unrestricted basis.

Library Services
ML 3097 P.O. Box 8419 Mankato, MN 56002-8419
Phone 507-389-5952 (V) 800-627-3529 or 711 (MRS/TTY) Fax 507-389-5155
If at any time you have questions about the Project or are interceded in donating photographs, memorabilia, etc to the University Archives, please contact:

Daardi Sizemore, C.A.  
Memorial Library, ML3097  
Minnesota State University, Mankato  
P.O. Box 8419  
Mankato, MN  56002-8419  
(507) 389-5949  
daardi.sizemore@mnsu.edu

Sincerely,

[Signature]

Daardi Sizemore, C.A.  
Archives and Special Collections Librarian

If you have any questions regarding research on human subjects please contact:

Dr. Anne Blackhurst  
IRB Administrator  
Institutional Review Board  
115 Alumni/Foundation Building  
Mankato, MN 56001  
Phone: (507) 389-2321  
FAX: (507) 389-5974  
E-Mail: anne.blackhurst@mnsu.edu
Tell Your MSU Story Project

VOLUNTEER CONSENT

I have received an explanation of the study and agree to participate in the Tell Your MSU Story Project. I understand that my participation in this study is strictly voluntary and that I may withdraw from the project at any time.

__________________________________________
Printed Name of Volunteer

______________________________  ____________
Signature of Volunteer                      Date

(This page to be signed and returned to the University Archives.)

Daardi Sizemore, C.A.
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